

**Meadowbrook Public School Advisory Council (MPSAC)**  
Agenda

**Meeting Date:** February 5 2024

**Time:** 7:00 – 8:00 pm

**Location:** Meadowbrook Library + Virtual via Google Meet:

**Minutes Recorded by:** Devon Searle

**Meeting Norms:**

**POP:**

**Purpose:** Passing minutes and Constitution and fundraising plans

**Outcome:** Put in motion fundraising plans for Feb and March

**Process:** Get teams together for all Fundraising Plans

**We will be following the agenda, and sticking to times. Please ensure all comments are respectful, inclusive, and safe. Bring items to the table that are relevant to the whole school population. We will be using RIBS (Raise Issues, Bring Solutions), and be respectful when listening and communicating.**

Time	Agenda Item (include motion)	Decision/Tabled?	Notes/Follow Up /Action/ Deadlines
7:00-7:10	<b>Call to Order, Welcome and Land Acknowledgement</b> (Chair - Sarah ) <ul style="list-style-type: none"><li>Call for passing of minutes from November and December meeting (Chair) – conduct vote</li><li>passing of constitution</li></ul>	Meeting called to order at___ by ____  Minutes from previous meeting approved as written / as amended	-indicate no changes to minutes or include any amended notes to minutes
7:10-7:15	<b>Admin Report - Linnet</b>		
7:15-7:20	<b>Treasurer Report - Ivy and Olena</b>		
7:20-7:25	<b>Hot Lunch update</b> Michelle		
7:25-7:35	<b>Bake Sale Update - Michelle and Devon</b>		
7:35-7:55	<b>Fundraising (Sarah and Michelle)</b> <ul style="list-style-type: none"><li>- Little Caesars</li><li>- Winter Carnival</li><li>- Movie Night</li></ul>		
7:55-8:00	<ul style="list-style-type: none"><li><b>Meeting Adjournment</b></li></ul>		

**Items for next meeting (date):**